



October 4, 2021

Dear Partner,

Subject: Reminder to authorized drop-off points – “ERA”, an unrecognized organization

This letter is a reminder regarding the Electronic Recycling Association (ERA), an organization that carries a name similar to ours and that may have contacted you recently or could do so eventually.

First, please note that ERA is **not** EPRA-Québec’s partner and has **not** been approved by the Recycler Qualification Office (RQO) as an electronics reuse and/or recycling business. Furthermore, under Québec’s Regulation respecting the recovery and reclamation of products by enterprises (the Regulation), EPRA-Québec manages the **only program** that is **officially recognized** by RECYC-QUÉBEC and the *Ministère de l’Environnement et de la Lutte contre les changements climatiques* as regards electronics. Also, unless a specific agreement has been reached with EPRA-Québec, there is **no** intermediary between you and EPRA-QUÉBEC. Only our transportation company is authorized to pick up any and all end-of-life electronics left at your drop-off point. Therefore, we invite you to verify the transportation company’s identity by validating that the **EPRA Load Number** on the shipment document matches the one you received in your confirmation email.

Remember that, under the Regulation and according to your agreement with EPRA-Québec, drop-off points are required to hand over all regulated electronics they collect and thus contribute to reaching the recovery rates prescribed by the Regulation. The products are then taken over by EPRA-Québec and sent to recycling and reuse companies that have been approved by the RQO. These businesses ensure the safe, secure and ecological processing of the devices and follow an audited and approved process, from receipt to final disposal of the materials (i.e. from the primary recycler to all subsequent processing companies), applying the most rigorous environmental standards at each step of the way. Our primary recyclers, who are also certified under the international R2 standard, are required to reclaim and reuse the materials to the greatest extent possible using all necessary measures to recover any equipment and components that can be reused and resold.

We do our best to ensure that our organization and its **Recycle My Electronics™** program meet your expectations. Please feel free to contact us if you have any doubts or questions.

We appreciate your continued cooperation.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Simon Gibeau".

Simon Gibeau
Director of Operations
EPRA-Québec